



Conventions Services Program
1st Floor, 333 Dunsmuir Street
Vancouver, B.C.
V6B 5R4

July 24, 2007

2008 / VCR - 0014

Structural Engineering Institute
1801 Alexander Bell Drive
Reston, VA
20191-4400
USA

Dear Vicki Johnson,

Subject: Temporary Importation of Goods with a Customs Broker

This is in response to your letter of July 9th, 2007 as the CBSA Conventions Services Program has officially recognized your event and granted permission to import goods for this event only.

2008 Structure Congress
April 22nd-27th, 2008
The Hyatt Regency, Vancouver

You have requested Border-to-Show for your event. I am pleased to authorize this service for your event. CBSA- TCU has advised its ports of entry to allow your goods to move directly to the show site (once they have been reported to CBSA at the first port of entry) where officials will perform the necessary clearance procedures.

To ensure a problem free border process, it is essential that all exhibitors/brokers have a copy of this letter.

According to your letter, your event will feature 55 foreign exhibitors who will be importing engineering products such as concrete, pipes and bricks for display purposes only.

Your exhibitors may import these items temporarily under the provisions of tariff item **9993.00.00.00** so long as the goods will be exported at the end of the event.

Additionally, your event qualifies as a foreign event under classification **9830.00.00.00** and any imported conference materials (i.e., official paraphernalia, souvenirs, printed matter, pens, decorations, etc.) can enter Canada free of duty and taxes providing the items are exported at the end of the event. To enjoy this tax free status on imported goods it is important that the event is not open to the general public.



Canada Border
Services Agency

Agence des services
frontaliers du Canada

Any foreign exhibitors importing goods into Canada should check with U.S. Customs prior to shipping your convention goods, as the requirement is any goods over \$2000. U.S. must be reported to U.S. Customs. They can document your goods on the form 4455 if you can provide enough information so they can identify the goods on your return to the U.S.

CBSA requires everyone seeking admission into Canada to properly declare them self to CBSA by providing accurate identification. CBSA will accept a valid passport or birth certificate along with supporting documents to establish citizenship.

To facilitate Customs procedures at the time of entry into Canada, we suggest a copy of this letter be given to each exhibitor who is importing goods into Canada for this event.

Please also attach this letter to any goods or boxes being shipped to Canada for this event.

Please do not hesitate to contact the undersigned if you have any questions or require further assistance (604) 834-6404 or fax at (604) 666-4470.

Yours truly,

Doug Nowak

Doug Nowak
Regional Conventions Coordinator, Pacific District
333 Dunsmuir Street, Vancouver, B.C. V6B 5R4

c.c. Mendelsohn Commercial Operations- Conventions Unit