



Poster Requirements Order Form

World Environmental & Water Resources Congress

May 12 – 16, 2008

Hawaii Convention Center, Honolulu, Hawaii

*** Note: If you are making a computer generated presentation, you MUST bring your laptop with you to the conference. .**

If you require a table, chair(s), electricity, please order it in advance. ASCE will not rent these items onsite. If you find you require this equipment or A/V support onsite, then you will have to order it and pay for the cost. In order to avoid charges for this equipment, these requests must be received by the ASCE Conference Department by **April 9, 2008**.

6' Skirted Table 1 Chair 2 Chairs Electricity (*Additional Cost)

*** Individual must pay for cost of electricity, and complete an Electrical Service Order Form for the Hawaii Convention Center. Costs for electricity start at \$190 and go up.**

- I require the items listed above.
 I **do not** require additional equipment or electricity.

Please indicate additional requests in the space below, and ASCE will make every effort to accommodate your needs. **Requests for additional equipment not listed above will be reserved at the poster presenter's expense.** Please provide a daytime telephone number and/or e-mail address so that we may reach you to confirm additional charges.

Type of Special Requested: _____

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Speaker's Name: _____ Telephone Number: _____

E-Mail Address: _____ Session Date & Time: _____

Session Title: _____

Paper Title: _____

Presenter's Signature: _____ Date: _____
(required)

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Please Mail or FAX this form by April 9, 2008 to:

Adele C. Dicken, CMP, at: adicken@asce.org or fax form to: (703) 295-6329. **Please submit a separate form for each poster that you are presenting and be sure to complete the entire form.**