

Ports™ 2010
April 25-28, 2010
Hyatt Regency Jacksonville Riverfront
Jacksonville, Florida

Audio Visual Availability:

The following equipment will be available in each room and is provided at no charge:

1 LCD Projector

1 Screen

1 Microphone (if room size requires)

*** Note: If you are making a computer generated presentation, you MUST bring your laptop with you to the conference. If you do not have a laptop computer, please discuss alternatives with your Session Moderator.**

If you require additional equipment, please contact Megan DiGerlando at mdigerlando@asce.org

- I **will** require additional audio-visual equipment, which is not listed above.
 I **will not** require additional audio-visual equipment.

Please indicate additional requests in the space below. **Requests for additional audio-visual equipment not listed above will be reserved at the speaker's expense.** Please provide a daytime telephone number and/or e-mail address so that we may reach you to confirm additional charges.

Type of A/V Requested: _____

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Speaker's Name: _____ Telephone Number: _____

E-Mail Address: _____ Session Date & Time: _____

Session Title: _____

Paper Title: _____

Speaker's Signature: _____ Date: _____
(required)

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Please E-Mail or FAX this form by March 10, 2010 to:

Megan DiGerlando, Coordinator, at: mdigerlando@asce.org or fax form to: (703) 295-6329. **Please submit a separate form for each paper you are presenting and complete the entire form for each submission.**