

## Exhibit Rental Fee

\$925 per 8' x 8' exhibit space.

Rental fee includes (1) skirted 6' long by 2' deep by 2 1/2' high table and electricity (if needed).

Each exhibiting company is entitled to one exhibitor registration per 8' x 8' exhibit space at no charge. Please take note that registrations are per individual and are not exchangeable between staff.

### An exhibitor registration includes:

- Attendance to the technical sessions (copy of Proceedings is NOT included; you may purchase a copy at registration)
- Admittance into the exhibit hall one hour prior to and one hour after exhibit hours
- Marketing your company via your logo on our web site and in promotional materials (if submitted by established deadline)
- Post conference attendee list
- Sunday Reception
- Monday, Tuesday and Wednesday Breakfast
- Monday and Wednesday Box Lunch

Additional booth personnel badges are available at a fee of \$100 each. All exhibit booth personnel must have a badge to gain admission to the exhibit hall.

EWRI reserves the right to limit the number of badges issued to any company.

Exhibitor registration forms received on or before August 10, 2007 will receive a confirmation letter via email. Pre-registered exhibit staff may pick-up their registration material at the "Pre-Registration" counters at the Crowne Plaza Resort and Golf Club on Sunday, September 9, 2007 at 12pm.

## Installation and Dismantling of Exhibits

Exhibitors may set up their exhibit on Sunday, September 9, 2007 between 1pm-4pm. All

exhibits must be set-up by 4pm on Sunday. Exhibitors may dismantle and begin packing up their exhibit on Wednesday, September 12, 2007 between 4:30pm-9pm.

## Shipping to the Hotel and Return Shipping

All shipping costs and hotel receiving/processing fees are at the expense of the exhibitor. EWRI of ASCE is not responsible for costs related to receiving or returning exhibit materials.

Booth space will be assigned on a first come, first served basis and confirmed only after payment is received. Information regarding shipping, hotel accommodations and conference registration will be forwarded to you within two weeks of receipt of payment.

## Liability

Exhibitors assume all responsibility for damages to the exhibit area and they shall indemnify and hold harmless the EWRI, IAHR and the Crowne Plaza Resort & Golf Club and any service contractors acting as agents of EWRI/IAHR from all liability which may ensue from any cause whatsoever.

## Cancellation Policy

In the event that the Exhibiting Company cancels all or part of the exhibit space contracted herein, the Exhibiting Company Key Contact must do so in writing by certified mail to EWRI/ASCE, HMEM Exhibitor Cancellation Request, Attn: Autumn Richter, 1801 Alexander Bell Drive, Reston, VA 20191. A cancellation penalty of 50% will be applied to all written cancellation notices received PRIOR to August 9, 2007. No refunds will be granted on or after August 9, 2007. Written cancellation received on or after August 9, 2007 obligates the Exhibiting Company to pay 100% of the rental fee.

# EWRI and IAHR Exhibitor Application and Contract

Exhibits Open Sunday, September 9—Wednesday, September 12, 2007

Please complete the exhibitor application below and return application with payment to EWRI/ASCE, HMEM Exhibitor Registration, 1801 Alexander Bell Drive, Reston, VA 20191-4400 by August 16, 2007.

## Step 1: Identification & Mailing Information

### Key Contact

First/Last Name \_\_\_\_\_  
 Company \_\_\_\_\_  
 Title \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_

### Exhibitor #1

First/Last Name \_\_\_\_\_

### Additional Exhibitors at \$100.00 each

First/Last Name \_\_\_\_\_  
 First/Last Name \_\_\_\_\_  
 First/Last Name \_\_\_\_\_

\*A maximum of four (4) badges allowed per 8 ft. x 8 ft. space.

## Step 2: Booth Quantity & Preference

Exhibit Booth Size (8'x8')

Quantity \_\_\_\_\_ X \$925 = Total \$ \_\_\_\_\_

Exhibit Booth Number Preference

1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_

3rd Choice \_\_\_\_\_

## Step 3: Payment Information

Amount Authorized \_\_\_\_\_ Check # \_\_\_\_\_

### Credit Card:

\_\_\_\_ American Express      \_\_\_\_ MasterCard  
 \_\_\_\_ Discover                  \_\_\_\_ Visa  
 Credit Card No. \_\_\_\_\_

Expiration Date \_\_\_\_\_ / \_\_\_\_\_ Month/Year

Cardholder Name as appears on credit card  
 (Please Print) \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

Booth space will be assigned on a first come, First serve basis and confirmed only after payment is received.

LIMITED SPACE AVAILABLE. RESERVE YOUR BOOTH TODAY!

## Step 4: Acceptance as a Binding Contract

Signature by Authorized Representative: \_\_\_\_\_

Date \_\_\_\_\_

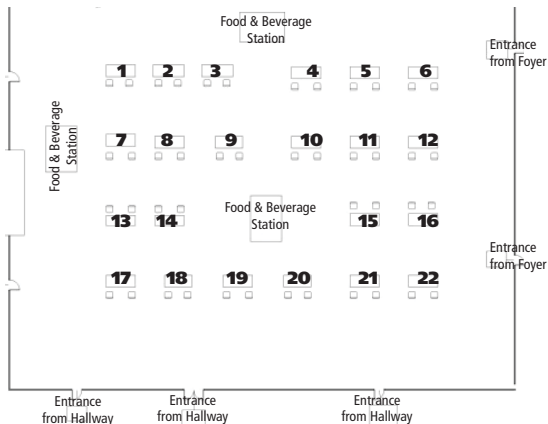
Name (Please Print) \_\_\_\_\_

By signature above, the individual signing this contract represents and warrants he/she is duly authorized to execute this binding contract on behalf of the named exhibitor, agrees to the terms and conditions on the reverse side of this agreement and authorizes ASCE to charge the credit card in the amount of

Total Amount: \$ \_\_\_\_\_

### Crowne Plaza Resort & Golf Club Exhibit Booth Layout

NOTE: Figure not drawn to scale and exhibit space subject to change if more space is needed.



For additional information, please visit:

[www.asce.org/conferences/hmem07](http://www.asce.org/conferences/hmem07)

Don't miss this opportunity to reach your key target markets! Reserve your space today! Call Autumn Richter at 703-295-6063.