



# ASCE Section/Branch Leader Calendar

2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 New Year's (ASCE Offices Closed)  Deadline: Membership renewal due	2	3	4	5
6	7 Contact students who graduated in December	8	9	10	11 Multi-Region Leadership Conference: Regions 1, 2, 4, & 5	12 Multi-Region Leadership Conference: Regions 1, 2, 4, & 5
13	14 Begin preparation of K–12 outreach event for National Engineers Week	15	16	17	18	19
20	21 Martin Luther King Jr. Birthday (ASCE Offices Closed)	22 Recognize Life Members and your members' anni- versaries	23	24	25 Multi-Region Leadership Conference: Regions 3, 6, & 7	26 Multi-Region Leadership Conference: Regions 3, 6, & 7
27	28	29	30	31 Download monthly FTP data		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Welcome new Members  Nominations due for Mead and Younger Member prize	2
3	4	5	6	7 Organize phone calls to Arrears members	8 Multi-Region Leadership Conference: Regions 8 & 9	9 Multi-Region Leadership Conference: Regions 8 & 9
10	11	12	13	14	15 Organize phone calls to Arrears members	16
17 National Engineers Week begins	18 Presidents' Day (ASCE Offices Closed)	19	20	21	22 Organize phone calls to Arrears members	23 National Engineers Week ends
24	25 Contact members in their first-third year of membership	26	27	28	29 Download monthly FTP data	



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Welcome new Members
2	3	4	5 Congressional Fly-In in Washington, DC	6 Congressional Fly-In in Washington, DC	7	8
9	10 Contact members who have not paid '08 dues	11 Visit a Student Chapter meeting	12	13	14 Members who did not pay '07 dues are dropped	15
16	17	18	19	20	21	22
23 Easter	24	25	26	27	28	29
30	31 Member-Get-A- Member Drawing  Download monthly FTP data					



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Organize a community service project  Welcome new Members	2 Encourage students in your area to advance	3	4	5
6	7	8	9	10	11 PE Exam	12 FE Exam
13	14	15	16 Hold a career fair	17	18	19
20 Passover	21 Request national officers to speak at your local events	22	23	24	25	26
27	28	29	30 Download FTP data			



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Recognize Fellow and Distinguished Members  Welcome new Members	2	3
4	5 Response due for national collection of Section dues	6	7	8	9	10
11	12 Letter to local engineering employers to encourage them to speak at your local meetings	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Memorial Day (ASCE Offices Closed)	27	28	29 Download FTP data	30 Welcome May grads	31



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Welcome new Members  Begin developing 2009 Membership Plan	2 Deadline for Outstanding Section and Branch Web Award	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30 Member-Get-A-Member drawing  Download FTP data					



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Welcome new Members	2	3	4 Independence Day (ASCE Offices Closed)	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 Download FTP data		



Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Welcome new Members  Select active member to Practitioner Advisor	2 SPAG Activity Report Due
3	4	5	6	7	8	9
10	11	12	13 Nominations for Kapp, Casagrande, Construction Mgt., Middlebrooks, Peck, Seed and Terzaghi	14	15	16
17	18	19 Updated Member Re- source Guide appears in CE magazine	20	21	22	23
24	25	26	27	28	29	30
31 Download monthly FTP data						



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Labor Day (ASCE Offices Closed)	2 Welcome new Members  Update Web site with new officers and contact info	3	4	5	6
7	8 Reach out to local student chapter	9	10	11	12	13
14	15 Encourage your members to renew	16	17	18	19	20
21	22	23	24 Participate in Membership Webinar	25	26	27
28	29	30 Download FTP data  Member-Get-A-Member drawing				



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Welcome new Members  2009 Member-Get-A-Member Kickoff	2	3	4
5	6 Nominate Distinguished Members and OPAL Candidates	7	8	9	10	11
12	13	14	15 Hold a career fair	16	17	18
19	20 Prepare SPAG packages— <a href="http://www.asce.org/govrel/govrel2.cfm">www.asce.org/govrel/govrel2.cfm</a>	21	22	23	24 PE Exam	25 FE Exam
26	27	28	29	30 Nominations for Outstanding Section and Branch Awards Due	31 Download FTP data  Recognize Award Winners	



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Welcome new Members  OPAL/Distinguished Mbr Due
2	3 Nominations for 2007 Outstanding Section and Branch Newsletter Awards due	4 Election Day	5	6 ASCE Annual Conference—Pittsburgh	7 ASCE Annual Conference—Pittsburgh	8 ASCE Annual Conference—Pittsburgh
9	10 Hold a meeting at the local campus	11 Veterans Day Holiday (ASCE Offices Closed)	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27 Thanksgiving (ASCE Offices Closed)	28 Day After Thanksgiving (ASCE Offices Closed)	29
30 Download monthly FTP data  Annual Report Due						



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Welcome new Members	3	4	5	6
7	8 Encourage students to advance	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24 Christmas Eve (ASCE Offices Closed)	25 Christmas (ASCE Offices Closed)	26	27
28	29	30 Download FTP data	31 New Year's Eve (ASCE Offices Closed)			

